



APPLICATION FOR A BOAT RAMP FACILITY PERMIT

(In Accordance with Orange County Code Chapter 15, Article XV, and Sections 30-236 to 30-282)

**Mail or
Deliver To:** Orange County Environmental Protection Division
WetlandPermitting@ocfl.net
3165 McCrory Place, Suite 200
Orlando, Florida 32803
(407) 836-1400, Fax (407) 836-1499

****Filing fee of \$1,260 (Private) or \$1,872 (Semi-Private or Commercial) payable to The Board of County Commissioners****

****Process fee for Appeals and Variances: \$3,294.00****

To make a payment online (after application submittal): [OC FastTrack - Make a Payment](#)

SECTION 1

OWNER(S) OF THE LAND

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

AGENT/CONSULTANT AUTHORIZED TO SECURE PERMIT

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

CONTRACTOR (IF DIFFERENT FROM AGENT)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

SECTION 2

LOCATION OF PROPERTY

Street Address: _____

Tax Parcel ID (s) _____

① Type of facility (Check One):

_____ Private _____ Semi-Private _____ Commercial _____ Public

② FDEP File No.: _____ Permit Date: _____

SJRWMD/SFWMD File No.: _____ Permit Date: _____

FDEP Natural Resources Submerged Lands Lease File No.: _____

Permit Date: _____

③ US Army Corps of Engineers File No: _____ Permit Date: _____

④ Orange County Zoning Designation: _____

⑤ Is the boat ramp facility a previously approved part of a subdivision or planned development? (yes/no) ____

⑥ Commercial or Semi-Private Facility Developer's Agreement, if required by Section 15-605(b)(14), attached? (yes/no) _____

⑦ Uses include launching motorized boats? (yes/no) _____

REQUIRED ATTACHMENTS:

- ☐ A copy of a survey that depicts all easements, rights-of-way, improvements and other encroachments. The survey shall depict the property at the time of permit application and shall be prepared, signed and sealed by a surveyor registered in the State of Florida.
 - ☐ A site plan depicting the boat ramp facility and any other existing or proposed improvements (including parking spaces) at the boat ramp facility site. The site plan shall depict the Normal High Water Elevation (NHWE). The site plan shall include the design requirements as outlined in Chapter 15, Article XV, Section 15-605. A site plan for a semi-private boat ramp facility or commercial boat ramp facility must be prepared by a professional engineer registered in the State of Florida.
 - ☐ Calculations regarding the amount of fill and excavation that will be required for construction of the boat ramp facility.
 - ☐ A list of materials that will be used to construct the boat ramp facility.
 - ☐ Cross section survey depicting slopes, elevations and depth profiles of the boat ramp facility.
 - ☐ Agent Authorization Form
 - ☐ Relationship Disclosure Form
 - ☐ Specific Expenditure Report Form
- ☐ Section 125.022(2) through (4), Florida Statutes, establishes timeframes for applicant and agency responses. By checking this box, you are providing written authorization for EPD to waive the mandatory timeframes established by law.

PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:

I either own the property described in this application or I have legal authority to allow access to the property. I consent to any site visit on the property by agents or personnel from Orange County, Florida, necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

Typed/Printed Name

Signature

Date

Corporate Title (if applicable)

By signing and submitting this application form, I am applying for the permit identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application, and represent that such information is true, complete, and accurate. I understand this is an application and not a permit, and that work conducted prior to approval is a violation of the Orange County Code. I understand that this application and any permit issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I understand that Orange County will make no representation as to the proposed Ramp's impact on navigability or safety. For that reason, I understand that it may be advisable for me to consult with an expert in navigability and safety issues. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes the transfer of the permit to a responsible operation entity; I understand that knowingly making any false statements or representation in this application is a violation of Sections 15-341 and 15-342, Orange County Code.

Typed/Printed Name of Applicant/Corporate Title (if applicable)

Signature of Applicant/Agent

Date

AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA

I/WE, _____ (PRINT _____ PROPERTY _____ OWNER _____ NAME)

_____, AS THE OWNER(S) OF THE _____, AS _____, DO HEREBY

AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME),

_____, TO EXECUTE ANY PETITIONS OR

OTHER DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED

AND MORE SPECIFICALLY DESCRIBED AS _____, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY

ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL

RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

ORANGE



COUNTY

FLORIDA

Date: _____

Signature of Property Owner

Print Name Property Owner

Date: _____

Signature of Property Owner

Print Name Property Owner

Date: _____

Signature of Property Owner

Print Name Property Owner

Date: _____

Signature of Property Owner

Print Name Property Owner

STATE OF FLORIDA

COUNTY OF _____

I certify that on _____, before me, _____, an officer duly authorized by the State of Florida and in the county mentioned above, to take acknowledgements, personally appeared _____, to me known to be the person described in this instrument or to have produced _____, as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the _____ day of _____, in the year _____.

(Notary Seal)

Signature of Notary Public
Notary Public for the State of Florida
My Commission Expires: _____

Legal Description(s) or Parcel Identification Number(s) are required:

PARCEL ID #:

LEGAL DESCRIPTION: